

DRAFT
Children's Health Insurance Program Advisory Committee
Executive Subcommittee Meeting minutes

August 17th, 2006 3:00 PM – 4:42 PM

Department of Medical Assistance Services
600 East Broad Street
Richmond, VA 23219
HR Conference Room 7th floor



The following CHIPAC Executive Subcommittee members were present:

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| • Judith Cash | Chair of CHIPAC |
| • Jill A. Hanken, Esq. | Vice Chair of CHIPAC |
| • William Rees, MD, MBA | Chair of the Access Subcommittee |
| • John Newbill | for Doug Moran, Chair of the Retention Subcommittee |

The following CHIPAC Executive Subcommittee members were not present:

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| • Steve Horan | Chair of the Utilization Subcommittee |
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No members of the public were in attendance.

The following DMAS staff members were present:

- Linda Nablo, Director, Maternal and Child Health Division
- Steve Ford, Director, Policy & Research Division
- Rebecca Mendoza, Marketing and Outreach Manager, Maternal and Child Health Division
- Diane Howard, Marketing and Outreach Liaison, Maternal and Child Health Division

Meeting Agenda

- I. Data resources & availability: options for supporting CHIPAC's data requests - discussion with Steve Ford, Director of Policy & Research Division at DMAS
- II. Membership & Attendance at CHIPAC meetings
- III. Agenda for September 14th CHIPAC meeting
- IV. Public Comment
- V. Set next CHIPAC Executive Subcommittee meeting date

Minutes

Judith Cash opened the meeting at 3:08 PM.

I. Data resources & availability: options for supporting CHIPAC's data requests - *discussion with Steve Ford, Director of Policy & Research Division at DMAS*

Linda Nablo gave a brief overview of CHIPAC, how CHIPAC developed issue based subcommittees, and their interest in data. John Newbill mentioned the need to get access to and have someone available to analyze the longitudinal database created by Wayne Turnage. Dr. Rees said the Access subcommittee was interested in how far kids have to travel to see their PCP. Jill said that the Utilization subcommittee mentioned questions about how many well child visits, EPSDT visits, immunizations, and dental visits were performed. They want to know if children are getting the services they need.

Steve Ford said that most of the information that they wanted to see, exists and that it sounds like a resource issue for staff time.

Judith said that the Committee has two data needs:

- 1) Initial Data – The Committee would like an analysis of current data to help them better formulate more specific data questions.
- 2) Second Phase Data – From the initial data, identify indicators that would be tracked and analyzed for trends on a regular basis. Linda added that it would be helpful to compare this data to other DMAS and VDH data as well as other data.

Judith asked Steve Ford about the possibility of updating and resurrecting the longitudinal database that Wayne Turnage previously created. Steve agreed to check with Wayne about accessing and updating it.

The Executive Subcommittee agreed that they need to build a case that additional dedicated resources are needed to analyze and track the data in which CHIPAC is interested as well as describe the benefits of having such data tracked.

Judith asked that each subcommittee review previous meeting minutes and submit specific data questions to her by early next week. She will draft a letter to Pat Finnerty from the Executive Subcommittee describing the specific data questions for which the Committee would like information and requesting resources to help get this information. The Executive Subcommittee agreed that this letter should be submitted before the full Committee meeting, but presented to the full committee as part of the Executive Subcommittee's report.

II. Membership & Attendance at CHIPAC meetings

Judith reviewed the attendance chart of the full CHIPAC meetings and noted that we have one member that has not participated in any of the meetings thus far. Linda Nablo stated

that Pat Finnerty spoke with the DMAS board member, Terone Green, and that he wished to resign and have someone else from the DMAS board participate in CHIPAC. The Executive Subcommittee will bring this up at the full Committee meeting in September and will propose that the full Committee recommend that DMAS appoint another DMAS board member to serve the remainder of Mr. Green's term.

III. Agenda for September 14th CHIPAC meeting

The Executive Subcommittee discussed the agenda for the upcoming full CHIPAC meeting on September 14. In addition to presenting letter to Pat Finnerty, the Executive Subcommittee asked DMAS staff to look into the following as possible items for the full Committee agenda:

- Presentation on the longitudinal enrollment database with updated enrollment data
- Presentation on DRA's new proof of citizenship and identity requirements and its effect on processing and enrollment from both DMAS and VDSS
- Presentation on the Smiles For Children program and progress made on access and any data on utilization
- Presentation on any new managed care reports relating to data on access or utilization
- Presentation on results from the Virginia Chapter of the American Academy of Pediatrics' poll on participation in FAMIS & FAMIS Plus
- Presentation on the new disease management program for kids with asthma & diabetes

IV. Public Comment

No members of the public attended the meeting.

V. Set next Executive Subcommittee meeting date

The Executive Subcommittee agreed that a fixed schedule of one Executive Subcommittee meeting about a month prior to the scheduled full CHIPAC meeting needed to be developed. They asked Rebecca Mendoza to send out a proposed schedule for those meetings for the next year.

Judith Cash closed the meeting at 4:42 P.M.